

**Friday Memo**  
**August 19, 2016**

**Upcoming Events – Matthew Duffy**

- August 22: First Day of School, Minimum Day
- August 24: Citizens Bond Oversight Committee, FOC, 6:00 PM
- August 25: Berkeley Global Campus Community Working Group Meeting with Chancellor Dirks, California Hall at UC Berkeley, 6:30 p.m.
- August 29: El Cerrito Enrollment Meeting, Korematsu, 6 p.m.
- Sept. 2: ECHS Stadium Grand Opening, ECHS, 7 p.m.

**Budget and Parcel Tax Committees – Mathew Duffy**

Two new committees are starting this year as an outcome of the Governance Committee work and subsequent approval of the Board (Board Policy 1221 and Administrative Regulation 3000). The committee memberships are solicited through identified organizations and groups that represent a broad constituency within our school district. Toward the end of last school year several of the committee slots were filled through an outreach effort, however some of the committee slots could not be filled until school started. Committee membership rosters for both committees will be prepared for board review no later than the second board meeting in September.

We are currently working to create an efficient and transparent process to select committee members. That process would ask for some pertinent information to give the district a better understand of who is on the committee and why. The committee process will be outlined in an Administrative Regulation and should be finished over the coming week. The process will be shared with the Board as soon as complete.

**2105-16 Special Education Parent Survey – Steve Collins**

At the May 25, 2016 Board Meeting when I presented the Annual Service Plan and Annual Budget Plan, the Board of Education requested information on the Annual Special Education Parent Survey. Attached you will find the results from the 2015-16 Special Education Survey.

**Revised Schedule to Publish Forensic Audit Report – Lisa LeBlanc**

Attached is a memorandum from James Kawahara, Special Legal Counsel, regarding the request by Vicenti, Lloyd and Stutzman LLP (VLS) for an additional nine (9) days to publish the forensic audit report. As communicated to the Clay Investigation Subcommittee, along with the Board on August 10, 2016, the report was originally going to be published on August 31, 2016. VLS has requested the additional time to thoroughly address the complex issues relating to the audit. The report will still be presented to the Board on September 21, 2016. The updated dates are as follows:

Publication of Forensic Audit Report	September 9, 2016
Clay Investigation Subcommittee Meeting	September 15, 2016 at 5 p.m.
Report to the Board of Education	September 21, 2016

**Opening of Nystrom Elementary School – Lisa LeBlanc**

On August 22, 2016, students will return to the newly renovated Nystrom Elementary School campus. Over the past two years, the modernization of Nystrom has updated everything throughout the building, while restoring and preserving the historical Maritime landmark. The project will continue through the year end to complete the site landscaping, playfield, community gardens, and parking circulation areas. While the work continues the students will have access to new blacktop play surfaces and play structures. A temporary student drop-off and parking area is designated on 12<sup>th</sup> street.

**El Cerrito High School Stadium Grand Opening – Marcus Walton**

El Cerrito High School will celebrate the opening of its stadium on Friday, September 2, 2016 during the football game against Inderkum High School of Sacramento. Game time is 7 p.m. Alumni have been invited and Pumpsie Green, an El Cerrito High School graduate and the first African American to play for the Boston Red Sox, has been invited to speak.

**Pinole Valley High School Construction Newsletter –Lisa LeBlanc**

The construction of Pinole Valley High School is underway. In an ongoing effort to implement best practices, the District will distribute a monthly newsletter to maintain community awareness of the project and related construction activities. It includes a summary of work completed, a preview of upcoming construction activities and any potential impacts to neighbors. The newsletter also includes contact information for the onsite construction management team. The first edition of the newsletter was presented to the Facilities Subcommittee on August 16, 2016 and is available on the bond program website at [www.wccusdbondprogram.com](http://www.wccusdbondprogram.com).

**Global Bay Campus Updates – Marcus Walton**

As you may know, UC Berkeley Chancellor Nicholas Dirks has announced that he will step down from that position once a replacement is found. A copy of the announcement is attached. This comes as the university is preparing to respond to the report and recommendations submitted to the Community Working Group. The response will be made public at a meeting of CWG meeting on Thursday, August 25, 2016, at 6:30 p.m. in the Chancellor's Conference Room in California Hall on the Cal campus.

**Public Records Log – Marcus Walton**

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

**Weekly Update from the Superintendent – Matthew Duffy**  
**Week of August 15th**

**Major Activities:**

Prepping for the opening of school: staffing, enrollment, facilities  
Attended New Teacher Orientation  
Attended Black Minds Matter  
Attended CCCOE New Superintendents Meeting  
Met with Barbara Young to talk Board Retreat  
Attended Nutrition Services Welcome

West Contra Costa Unified School District  
*Office of the Superintendent*

**Get to know you meetings with staff and partners:**

UTR

Richmond City Manager and City staff

Libby MontesNation and School Safety

1:1 Meetings with all Cabinet Members

ConnectEd California

GO Public Schools

New Leaders

Chamberlain

**Other:**

Interview with Joyce Tsai of East Bay Times

Tour of the District with Board Member Enos

Agenda Prep for Joint Board/Bond Oversight

**First Day of School Itinerary – Matthew Duffy**

Attached is a copy of the Superintendent's Itinerary for the first day of school, Monday, August 22<sup>nd</sup>.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
SPECIAL EDUCATION PARENT SURVEY 2015 – 2016**

<b>FREE, APPROPRIATE, PUBLIC EDUCATION</b>			
<b>ABOUT YOUR CHILD:</b>	<b>YES</b>	<b>NO</b>	<b>DON'T KNOW</b>
My child was assessed for services in a timely manner.	94%	5%	1%
My child's IEP/IFSP goals & objectives are appropriate.	89%	3%	8%
My child's goals and objectives are adjusted according to his/her needs & achievements.	90%	3%	7%
My child receives all the services necessary to help him/her learn at school.	83%	13%	4%
My child's teachers and service providers are qualified to educate him/her.	89%	3%	8%
My child's IEP is reviewed at least once a year.	94%	2%	4%
<b>ABOUT YOU (parent/guardian):</b>			
I am involved in the assessment of my child.	94%	4%	2%
I have enough information to make decisions regarding services for my child.	88%	4%	8%

**Please tell us about your child's learning activities as related to children without disabilities.**

<b>PARTICIPATION IN THE LEAST RESTRICTIVE ENVIRONMENT</b>			
<b>ABOUT YOUR CHILD</b>	<b>YES</b>	<b>NO</b>	<b>Don't Know</b>
My child receives support & modifications to participate in general education.	77%	8%	15%
My child participates in statewide tests (e.g. STAR test).	72%	6%	22%
My child's IEP includes information about how he/she participates in statewide tests.	67%	5%	82%
My child is taught the same curriculum as the children without disabilities at his/her grade level (e.g. reading, math, science).	74%	13%	13%
My child participates with children without disabilities outside the classroom (e.g. clubs, sports).	76%	17%	7%
<b>ABOUT YOU (parent/guardian):</b>			
I am aware of the different types of classrooms/programs available for my child.	79%	9%	12%
I agree with the type of classroom/program my child is in.	86%	5%	9%
I have enough information to make decisions to help my child participate in the general curriculum.	71%	17%	12%

**Please tell us about your opportunities for involvement in your child's education.**

<b>PARENT PARTICIPATION</b>			
	<b>YES</b>	<b>NO</b>	<b>DON'T KNOW</b>
I understand my rights.	98%	2%	
I know whom to call when I have questions.	83%	15%	2%
My district provides training and materials about parents' rights.	82%	7%	11%
I understand the IEP/IFSP process.	94%	2%	4%
I work together with the IEP/IFSP team to make decisions.	88%	10%	2%
I receive regular reports of my child's progress at school.	93%	5%	2%
The IEP team and I agree on a time and location for the IEP meeting.	88%	2%	10%
The notice of the IEP/IFSP meeting comes in time to plan my attendance.	94%	4%	2%

**Kawahara Law**  
A Professional Corporation

Howard Hughes Center  
6080 Center Drive, 6<sup>th</sup> Floor  
Los Angeles, Ca. 90045  
Tel: (310) 348-0070  
Fax: (310) 807-9250

**JAMES K. KAWAHARA**  
310-348-0070  
Internet Address:  
james@kawaharalaw.com

MEMORANDUM

TO: Liz Block, Chair  
Clay Investigation Subcommittee

From: James K. Kawahara, Special Legal Counsel

Date: August 17, 2016

Subject: **Revised Schedule** to Publish Report of the Clay  
Investigation Subcommittee

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I am writing on behalf of Vicenti Lloyd & Stutzman LLP (“VLS”) to confirm an extension of nine (9) additional days to prepare the draft forensic audit report for public release. This extension will also result in rescheduling the subcommittee meeting date. VLS has requested additional time to thoroughly address the complex issues pertaining to the audit. The report to the Board will still be presented on September 21<sup>st</sup>.

The report release date and subcommittee meeting date will be revised as follows:

Revised Date to Release Draft Report: From August 31, 2016 to September 9, 2016

Clay Investigation Subcommittee meeting: Moved from September 8, 2016 at 5:00 p.m. to September 15, 2016 at 5:00 p.m.

For the purpose of planning how the Subcommittee may complete its report to the Board, I have prepared the following **revised** timeline with the new deadlines and tasks to be completed.

Memorandum  
Clay Investigation Subcommittee  
August 17, 2016  
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As a reminder, VLS was retained to conduct a phase 2 forensic accounting of the risk areas identified in the phase 1 risk assessment. There were sixteen areas where VLS was asked to test accounting controls (i.e. "TC"s), and eleven forensic investigation items (i.e. "FI"s).

In addition to retaining VLS to conduct the forensic audit, the Subcommittee was tasked by the Board with the assignment of "assisting the special counsel and audit firm in combining the findings from the forensic audit with a report of legal findings to the Board of Education." [Motion - Board Meeting. F.1, July 21, 2015.] Part of our discussion today will be used to decide the best approach for the Subcommittee to carry out this duty to the Board.

**REVISED Timeline**

<b>Time frame</b>	<b>Task</b>
July 14 to August 1	Draft recommendations to address findings from "Testing of Controls" ("TCs") have been prepared by VLS and sent to Kawahara Law and District staff for comment per standard operating procedures for this type of audit.
August 12 to August 25 <sup>1</sup>	Draft recommendations to address findings from the "Forensic Investigation" ("FIs") to be prepared by VLS and sent to Kawahara Law and District staff for comment per standard operating procedures for this type of investigation.
August 27 <sup>2</sup>	VLS to present remaining sections of draft report to Kawahara Law (see report outline).
August 27 to September 9	VLS and Kawahara Law to revise draft report and to address District staff comments; prepare "final draft" VLS forensic accounting report.
September 9 <sup>3</sup>	Draft VLS forensic accounting report is presented to Kawahara Law and Clay Investigation Subcommittee.
September 9	Kawahara Law presents legal findings and draft recommendations based on VLS forensic accounting report to the Clay Investigation Subcommittee.
September 9 to September 16	[ <b>possible</b> ] Additional District staff comments provided to VLS and Kawahara Law on any outstanding draft recommendations from the FIs.
September 15 (5 p.m.) <sup>4</sup>	Clay Investigation Subcommittee meets to discuss draft VLS forensic accounting report and Kawahara Law legal findings and draft recommendations [ <b>likely</b> closed session items].
September 15 to September 16	VLS and Kawahara Law to finalize report to incorporate outstanding District staff comments (for FIs only) and feedback from Clay Investigation Subcommittee
September 21	Clay Investigation Subcommittee Report (including Final VLS Report and Final Kawahara Law Findings and Recommendations) Presented to Board [ <b>likely</b> closed session items].

<sup>1</sup> Moved from August 15th

<sup>2</sup> From August 17th

<sup>3</sup> From August 31st

<sup>4</sup> From September 8th

# CONSTRUCTION NEWS

August 12, 2016

Edition 1



## CONSTRUCTION MANAGER'S CORNER

This is the 1st edition of a monthly newsletter written to keep neighbors informed of construction activities at Pinole Valley High School. Construction kicked off in June and is well underway. In addition to completing the construction, we are monitoring activities that are reported below. We understand that a construction project does not make the best neighbor. While we strive to make this as pleasant as possible, we work toward the long-term goal of a new high school for Pinole. We hope you enjoy reading about our progress and if you do not want to receive newsletters, please do not hesitate to email richard.miller@wccusd.net, and let him know to remove you from the mailing list.



## UPCOMING CONSTRUCTION ACTIVITIES

Next month you will notice that the overall site grading continues and building pads will be visible. Additional trucking will occur as we continue to off-haul excess grading material. The soil will be lime-treated at the building pad locations. The storm water and sewer drain piping will be laid-out and installed and emergency vehicle access will be created.



## POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

### Activity

Noise from the grading equipment

Dust during grading

Trucks on Pinole Valley Road arriving and leaving the site with off-haul material

Potential work on Saturdays



## CONTACT INFORMATION:

Rich Miller (916) 224-5249

Janette Yamamoto (510) 325-7279



## WORK COMPLETED TO DATE

The temporary trailers to house the construction team were put into place at the onset of construction. Immediately following, site grading began in an effort to prepare the building pads. The excess grading material was removed from the site. The PVHS building pad corners and grid lines were laid out by the site surveyor and work started on sanitary sewer lines. Sewer line work took place at the north end of the site, closest to the temporary construction trailers. Sanitary sewer manhole bases were placed and the manholes were constructed and backfilled.



## MONITORING AND STATISTICS

### Street Sweeping Dates

Street sweeping occurred in conjunction with site off haul operations from 6/30 – 7/18 and again 8/1 – 8/3. Street sweeping will continue this month with off-haul operations.

### Air Monitoring (Dust)

Air Monitoring samples were taken between 6/27 – 6/30. Actionable limits are 0.150mg/m<sup>3</sup>. Readings were taken from 5 set locations around the site and readings ranged from 0.020 – 0.05mg/m<sup>3</sup>. No readings exceeded the actionable limit of 0.150/mg/m<sup>3</sup>.



Storm water and sewer drain piping trench



Site photo



**From:** [hgcribworkinggroup@googlegroups.com](mailto:hgcribworkinggroup@googlegroups.com) on behalf of [Ruben Lizardo](#)  
**To:** [hgcribworkinggroup@googlegroups.com](mailto:hgcribworkinggroup@googlegroups.com); [Ruben Lizardo](#)  
**Subject:** Chancellor Dirks's Announcement  
**Date:** Tuesday, August 16, 2016 6:02:59 PM

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Dear Community Working Group Members

I am writing on behalf of Chancellor Dirks to share the news of his decision to step down as Chancellor of UC Berkeley. See announcement he sent to campus about an hour ago. Chancellor Dirks plans to stay on until his replacement is selected by the Regents.

Meanwhile, please continue to count on our office to support your efforts (and other Richmond community and civic leaders) to partner with the campus to improve the quality of life for Richmond residents. I look forward to seeing those who can make the August 25 meeting to follow up on your recommendations.

Ruben

----- Forwarded message -----

**From:** Nicholas Dirks Chancellor <[CALmessages@berkeley.edu](mailto:CALmessages@berkeley.edu)>  
**Date:** Tue, Aug 16, 2016 at 4:39 PM  
**Subject:** Announcement from the Chancellor  
**To:** [calmessages\\_communication@lists.berkeley.edu](mailto:calmessages_communication@lists.berkeley.edu)

Dear Colleagues:

I am writing today to say that I have informed President Napolitano of my intention to step down as Chancellor once a successor is selected and in place. It has been a great honor to serve as the 10<sup>th</sup> Chancellor of Berkeley, and I am proud of all we have accomplished. Over the summer I have come to the personal decision that the time is right for me to step aside and allow someone else to take up the financial and institutional challenges ahead of us.

I am especially proud of the work we have done to enhance the undergraduate experience at Berkeley, as we have launched curricular and programmatic initiatives in data science and arts and design, and begun to re-evaluate the whole student experience, including residential and extracurricular life as well as our academic structures.

The research done at Berkeley is second to none, and it has been exhilarating to learn about the breadth and depth of the research our faculty conducts across every discipline and field. I have worked with colleagues to develop new forms of support for cross-disciplinary research, new modes of connection between research and innovation outside the university, and new ideas to ensure that Berkeley's future contributions to knowledge will be even more impressive and important in the years ahead. I am especially excited about the ways in which our partnership with UCSF has expanded in recent years and will provide a foundation for even more robust support for, and activity in, the bio-medical sciences.

I have also been pleased to work with colleagues in developing new global initiatives for our university, creating significant alliances for research, new educational partnerships and programs, and ideas for new forms of global institutional collaboration.

We have also worked hard to increase and improve philanthropy for Berkeley, a source of funding that will be ever more critical to our continued success as a university in the years ahead. Building on the great success of the "Campaign for Berkeley," we have posted records in fundraising for the last two years in a row (\$462 M and \$479 M respectively). Meanwhile we are in the final stages of completing and implementing a new development structure we call Fundraising 2.0, which will enable far better coordination across our many units while more fully leveraging our alumni and donor base. We have also been working to build and strengthen our alumni relations.

During my time at Berkeley we have begun to address growing concerns around sexual assault, violence, and harassment on campus, investing significant resources not only in our Title IX office, but in identifying new campus leadership, as well as better organized structures, procedures, and standards for prevention, care and advocacy, investigation and adjudication, sanctions, and community awareness and resolve.

I have worked to increase the diversity of the senior administration, and consider the challenge of addressing issues of diversity across our administration, our faculty, our staff, and our student body, and continuing the work to improve our campus climate for all of constituencies regardless of race, ethnicity, gender, or sexual identity, as of paramount importance for our community.

I am also proud of what we have done through an earlier task force to ensure that our student athletes have the kind of support they need not only to excel in their chosen sports but in the classroom. In the months ahead, I will work with the second task force on our athletic programs, this one to propose new ways to ensure a sound financial future for the athletic department in the larger context of our budgetary challenges.

Our most critical task now is to ensure a sustainable financial foundation for our university at a time of significantly diminished support from the state. While we have made important progress, substantially reducing our deficit for the coming year, and developing a plan to balance the budget over the subsequent two to three years, there remains much work, and many difficult decisions, ahead of us. We need fresh approaches and new ideas as Berkeley forges a path to maintain its excellence along with its full commitment to a public mission in the current funding environment.

I pledge my total commitment to ensuring a smooth transition as I leave this post. And I look forward to joining on a full time basis the distinguished faculty that was my primary reason for moving to Berkeley in the first place.

With gratitude to all for the opportunity of a lifetime,

Fiat Lux,  
Nicholas B. Dirks

*If you are a manager who supervises UC Berkeley employees without email access, please circulate this information to all.*

**Please do not reply to this message**

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Ruben Lizardo  
Director Local Government and Community Relations  
Office of the Chancellor  
University of California, Berkeley  
2130 Center Street, Suite 200  
Berkeley, CA 94720-4208  
510-643-5296

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For more options, visit <https://groups.google.com/d/optout>.

**Public Records Request Log 2016 - 2017**  
**Week Ending August 18, 2016**

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
1	7/1/16	Micha Star Liberty Liberty Law	Billing records for Attorney services defending any Sexual Assault, Harassment and/or Abuse Claims filed against the District / Claims filed against District / Beginning September 30, 2013 to present	<b>Gathering Records</b>  <b>7/11/16 Letter of Extension sent</b>  <b>7/25/16 Response due on estimated date of availability of records</b>
2	7/5/16	Charla Shaughnessy NTEU/Staff Attorney	WCCUSD Proposed sale of Adams Middle School to Caliber / Documents and/or communications during course of negotiations	8/15/16 Documents / CD mailed <b>COMPLETED</b>
3	7/11/16	Arthur Lopez Work Preservation Fund	DeAnza HS Building 10 Linked Learning Project – Payroll Records for Kaiser Glass, Reyes Drywall, Inc. and Valley Precision Grading, Inc.	<b>7/29/16 Letter sent requesting Fees</b>  <b>Records received</b>
6	7/25/16	Leisa Johnson	Contracts, Proposals and Payments between WCCUSD and Interactive Resources, Tom Butt or Any Employee working for Interactive Resources	<b>8/4/16 Letter emailed</b>  <b>9/30/16 Response due</b>
7	7/27/16	Arthur Lopez Work Preservation Fund	Lake ES Exterior Painting Project / Documents	8/17/16 Documents sent via email <b>COMPLETED</b>
8	8/3/16	Patricia Watt	Caliber Prop. 39 requests / Adams Negotiations Caliber's accommodations at Kennedy High since June 23, 2016	8/16/16 Letter sent via email <b>COMPLETED</b>
10	8/5/16	Nicole Williams	WCCUSD Contract with African American Male Pipeline Project / Data	<b>Gathering Records</b>
11	8/5/16	Nicole Williams	WCCUSD Contract with African American Support Collaborative / Data	<b>Gathering Records</b>
12	8/5/16	Nicole Williams	WCCUSD Contract with Dr. Kaye Burnside	<b>Gathering Records</b>
13	8/8/16	Giorgio Cosentino	Accounting of Tutoring Funds	<b>Gathering Records</b>
14	8/10/16	Susan Garea Beeson, Tayer & Bodine	WCCUSD Public Employees Union / Bargaining Unit / Employee Information	8/16/16 Documents sent via email <b>COMPLETED</b>
15	*8/3/16	Janet Headington	District hired Attorney / Law Firm(s) costs to investigate complaints	<b>Acknowledgement email sent 8/26/2016 Records Available</b>
16	8/11/16	Leslie Reckler	School Sites' Report on Staffing Levels of Credentialed Teachers & Counselors	<b>Gathering Records</b>
17	*8/3/16	Stephanie Sequeira Building Blocks For Kids	Chavez, Lincoln & Nystrom Elementary Schools / 2015-16 School Parent Compact; Parent Engagement Funding Expenditures; Volunteer Brochure; and SSC Meeting Dates	<b>Gathering Records</b>
18	8/18/16	Ivan Kranjcec Smart Procure	WCCUSD MUNIS Purchase Order Report / April 1, 2016 – Present	<b>Acknowledgement email sent</b>
19	8/18/16	Mike Donovan	Form 700 / Antonio Medrano	<b>Acknowledgement email sent</b>

**Public Records Request Log / Ongoing  
2015 – 2016**

32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 2014	<b>Available documents ready for review</b>
38	10/16/15	Fatima Alleyne	Parcel Tax Measure D for 2012-2013 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
40	10/23/15	Fatima Alleyne	Parcel Tax Measure D for 2009-2010 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
41	10/26/15	Fatima Alleyne	Parcel Tax Measure D for 2008-2009 School Year / All financial and bank statements, invoices, receipts and salaries	<b>Available documents ready for review</b>
43	11/1/15	Fatima Alleyne	All Contracts, Invoices and Expenditures for Legal services paid by the District for the 2013-14 School Year	<b>Available documents ready for review</b>
48	11/10/15	Fatima Alleyne	Job Descriptions for all Superintendents' positions	<b>Available documents ready for review</b>
56	11/30/15	Fatima Alleyne	2015-16 Legal Services Contracts / Lozano Smith Attorneys- Ramsey & Ehrlich- Bragg Coffin Lewis & Trapp- and Swanson & McNamara	<b>Available documents ready for review</b>
57	11/30/15	Fatima Alleyne	Superintendent's Contract and 2014-15 and 2015-16 Goals	<b>Available documents ready for review</b>
113	6/2/16	Michael Schoenfeld Murphy Austin Adams Schoenfeld LLP	Portola Middle School Project / Various records and documents	<b>7/1/16 Email sent on Extension</b> <b>8/31/16 Records will be available</b>
115	6/16/16	Barbara Glendenning	WCCUSD Communication(s) with Caliber Schools	8/15/16 Documents / CD mailed <b>COMPLETED</b>
116	6/17/16	Don Driscoll Driscoll & Omens	CAL200 v. SFUSD Settlement Documents, Agreements and/or Reports	<b>Gathering / Reviewing Documents</b>

First Day of School – August 22, 2016  
Superintendent's Itinerary

Arrival Time	School Information	Phone
8 a.m.	<b>Nystrom Elementary School</b> Principal Jamie Allardice 230 Harbour Way South, Richmond	(510) 231-1406
8:45 a.m.	<b>DeJean Middle School</b> Principal Will McGee 3400 Macdonald Ave., Richmond	(510) 231-1430
9:45 a.m.	<b>Fairmont Elementary School</b> Principal Lynn Bernhardt 724 Kearney St., El Cerrito	(510) 231-1448
10:30 a.m.	<b>El Cerrito High School</b> Principal Edith Jordan-McCormick 540 Ashbury Ave., El Cerrito	(510) 231-1437
Noon	<b>Lupine Hills Elementary School</b> Principal Heather Best 1919 Lupine Rd., Hercules	(510) 231-1411
12:45 p.m.	<b>Pinole Valley High School</b> Principal Kibby Kleiman 2900 Pinole Valley Rd., Pinole	(510) 231-1442